



Southeast Florida Regional TMC Operations Committee (SEFRTOC) Meeting MINUTES

**Wednesday, January 4, 2006 – 10:00 am
Florida's Turnpike Enterprise – Room 202**

Meeting called by: Scheduled
Facilitator: All

Attendees: Alphonso Clay D6, Eddie Montas D6, Fred Levinson FTE, John Scarpellino ITMS, Dee McTague Broward

Agenda

- 1) DMS Inventory
- 2) Regional ITS Maps
- 3) 511 QA/QC
- 4) C2C Coordination / Statistics
- 5) C2C Cross Training
- 6) TIM Meetings
- 7) Next Meeting

DMS Inventory

Discussion: Follow up on Dee's request for DMS inventory. Request initiated as a result of CO directive to post safety messages in conjunction with FHP campaign on 95 during holidays. Inventory will be provided to CO for use in creating messages for future requests. Group also to provide suggestions as to message content.

Conclusions: Dee will gather information and provide to Steve Corbin. The group also agreed that similar suggestions should be made to FDLE/RTMC with regard to AMBER and LEO messages in future.

Action items:	Person responsible:	Deadline:
Provide requested information	All	1/6/06
Submit to Steve Corbin to be forwarded to CO	Dee	1/17/06



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Regional ITS Infrastructure Maps

Discussion: D4 has still not received a copy of the device maps for review.

Conclusions:

Action items:	Person responsible:	Deadline:
Copies to be requested from Arturo	Alphonso	ASAP

511 QA/QC

Discussion: Further discussion of 511 QA/QC (statewide and SRS) to be tabled until after a meeting between Broward and ITMS. The group agreed that we should all follow a similar format. Currently spot checks are done by all. D6 has a student performing the QA/QC.

Next 511 QA/QC meeting is scheduled for January 23.

Conclusions:

Action items:	Person responsible:	Deadline:



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C2C Coordination / Statistics

Discussion: Fred Levinson reiterated the need to request messaging assistance verbally rather than relying on text messages. The group agreed to continue that practice. John Scarpellino requested that he be added to the D6 Level 3 notifications. On that note, Dee stressed the importance of contact with Broward prior to posting messages in Palm Beach for Miami Dade events to assure signing is regional. Fred Levinson requested that he be added to the D4 Level 3 notifications.

The group has been lax in keeping regional coordination stats. John Scarpellino will take the lead in requesting and recording the stats in the future.

Conclusions:

Action items:

Add John Scarpellino to D6 Level 3 alerts

Add Fred Levinson to D4 Level 3 alerts

Send group a form for collecting coordination stats

Person responsible:

Eddie Montas

Dee McTague

John Scarpellino

Deadline:

1/9/06

DONE

1/13/06

C2C Cross Training

Discussion: Fred Levinson suggested that we actively start sending our Operators to other centers for cross-training purposes. To that end, he will put together an outline of expectations and objectives in order to make the effort productive. Once complete, he will forward to the group for review.

Conclusions:

Action items:

Draft outline of cross-training expectations and objectives

Person responsible:

Fred Levinson

Deadline:

1/13/06



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TIM Meetings

Discussion: Speak to Charlie and Girish about putting SEFRTOC on the agenda of each meeting to raise awareness of the existence of the committee as well as goals and objectives.

Dee is going to attend the Broward TIM on 1/11/06 to discuss increased coordination with the during planned TMC during planned events (i.e. Toys in the Sun Run).

Conclusions:

Action items:

Speak to Charlie Robbins re: Broward and Palm Beach TIM

Speak to Girish Kumar re: Miami Dade TIM

Person responsible:

Dee McTague

Alphonso Clay

Deadline:

1/11/06

1/13/06

Next Meeting

Discussion: The next meeting is February 21, 2006, at 10:00 am. The meeting will be held at Palm Beach ITMS. John Scarpellino will coordinate.

Conclusions:

Action items:

Check calendars for date

Schedule meeting room

Person responsible:

ALL

John Scarpellino

Deadline:

ASAP

2/1/06